

Uttarakhand Forest Resource Management Project (JICA Funded)

Office of Chief Project Director

Uttarakhand Forest Resource Management Project

24 , IT Park , Sahasradhara Road, Dehradun.Pin : 248001 Uttarakhand

Letter/Tender No. 484/4-16

Dated: 11 December 2017

E-tender

Nature of the Project	E-tender Documents for Supply of polythene bags from original manufacturers for Uttarakhand Forest Resource Management (JICA) Project, Dehradun.UK
Tendering Authority	Chief Project Director Uttarakhand Forest Resource Management (JICA) Project, Dehradun. UK
Date of Bid Publishing	12 December 2017
Start Date of Bid Downloading	12 December 2017
Start Date of Bid submission	12 December 2017
Last Date & Time of Submission of Bid	08 January 2018 3.00 PM
Technical Bid Opening Date & Time	08 January 2018 4.00 PM
Financial Bid Opening Date & Time	09 January 2018 2.00 PM
Websites for downloading Bid Document	https://uktenders.gov.in
Non refundable Cost of the Tender	Rs. 1,000/- (Rupees One Thousand Only) is payable through only Demand Draft / Banker's Pay Order from a Nationalized Bank drawn in favor of "Uttarakhand Forest Resource Management Society" payable at Dehradun.
Earnest Money Deposit	Rs. 2,00,000/- (Rupees Two Lakh only) is payable through only Demand Draft / Banker's Pay Order from a Nationalized Bank drawn in favor of "Uttarakhand Forest Resource Management Society" payable at Dehradun.
Address for Submission of Bid in Hard Copy	Chief Project Director, Uttarakhand Forest Resource Management Project, 24, IT Park, Sahasradhara Road, Dehradun. 248001.
Address for all communication & Bid Opening Venue	Office of the Chief Project Director, Uttarakhand Forest Resource Management Project, 24, IT Park, Sahasradhara Road, Dehradun. 248001. Phone: 0135-2608576 E-mail: cpdufrmp@gmail.com

Note: If hard copy submission date / bid opening date is declared as Holiday, that date will be shifted to next working day without any change in other parameters such as venue, etc.



**Office of the Chief Project Director, Uttarakhand Forest Resource
Management Project, Uttarakhand, Dehradun.
24, I.T. Park, Sahasradhara Road, Dehradun (Uttarakhand) 248 001**

Letter No. 484/4-16

Dated, Dehradun

11 December 2017

Short Term Tender Notice for Supply of Polythene Bags

E-tenders are invited from original manufacturers of polythene bags to supply polythene bags to be used in forest nurseries, **FOR destination**, as per the specifications and terms & conditions listed in the enclosed Annexures.

1. The e-tenders are invited under two-bid system. Technical bid as per eligibility criteria specified under Point 7 clause IV and the Financial bid containing rates as per Bill of Quantities (BOQ) to be submitted online on <http://uktender.gov.in> only. Financial bid of only those bidders will be opened who will be declared successful in technical bid.
2. UFRMP (JICA) invites e-tenders from the **Original Manufacturers** of Polythene Bags to participate in this tender.
3. **THE QUOTE FROM FIRMS OTHER THAN ABOVE WILL NOT BE ACCEPTED.**
4. The necessary Tender Documents are attached in the form of Annexure as detailed below:

ANNEXURE – ‘I’ contains instructions to the Firms for the tender. The Terms & Conditions (Annexure I) is to be signed on each page by the authorized signatory of the Company/Firm under the Company seal and submitted (with enclosures, if any).

ANNEXURE - ‘II’ is Technical bid document which will contain some of the eligibility criteria for participation in the Tender which needs to be duly filled and submitted.

ANNEXURE - ‘III’ is financial bid format. Manufacturers have to quote rate of polythene bags FOR destination basis inclusive of all taxes, GST, Cess, Levies, and other charges etc. The Financial bid containing above item-wise rates as per BOQ, to be submitted online on <http://uktender.gov.in> only.

ANNEXURE – ‘IV’ The size, approximate number of bags of different sizes per Kg, and other details related to polythene bags to be supplied.

5. All the Annexure should be properly filled-in, wherever necessary, and to be submitted duly signed by the Authorized Signatory(ies) of the Company/Firm along with the Company Seal in all the pages.
6. The Technical bids will be examined by a Technical Evaluation Committee constituted for this purpose, which if required, may call for clarifications/additional information from the Firms, which must be furnished to the Committee in the time stipulated. The prices quoted should be FOR destination inclusive GST, transport, transit insurance, loading-unloading, other expenses etc.
7. To ensure uniformity at the time of evaluation and finalization of offers you should ***strictly follow the format & procedure*** indicated in the Annexures, and also adhere strictly to the indicated configuration while submitting the offer.

All technical bids should be accompanied by:

- I. A Pay order/demand Draft of nationalized bank Rs 1,000.00 (Rupees One Thousand Only) favoring “**Uttarakhand Forest Resource Management Society**” payable at Dehradun” towards non-refundable cost of the tender documents.
- II. A Pay order/demand Draft of a Nationalized Bank of Rs. 2,00,000/- (Rupees Two Lakh only) favoring “**Uttarakhand Forest Resource Management Society**” payable at Dehradun towards EMD.
- III. Technical bids not accompanied with the above Pay Order/Demand Drafts shall be rejected.

IV. Eligibility Criteria:

The eligibility criteria for the Original Manufacturers of Polythene Bags are as under:

- a) The Firm(s) participating in the e-tender must be registered for GST, Income Tax, Industries Department and other government agencies/departments as required under the law, and shall have to submit attested copies of relevant registration certificates [PAN, GST etc. to the Project Management Unit (Office of the CPD, 24, IT Park, Sahasradhara Road, Dehradun) along with technical bid].
 - b) The Firm must be registered with Industries Department as “Original Manufacturer” of polythene bags and submit certified copy of such registration to the Project Management Unit (Office of the CPD, 24, IT Park, Sahasradhara Road, Dehradun) along with technical bid.
 - c) Submission of certified copies of the documents mentioned above is mandatory for all participating firms along with technical bid.
 - d) **Important** - Firms must ensure that they fulfil all the Pre-qualification/minimum eligibility criteria mentioned herein before participating in the e-tender process.
 - e) **Application Fee** - The application fee is Rs 1,000/- (non-refundable) is to be paid in advance through a bank draft drawn in the name of Uttarakhand Forest Resource Management Society payable at Dehradun.
 - f) **Earnest Money Deposit** - The Earnest Money Deposit (EMD) of Rs 2,00,000/- (Rs Two Lakh only) is to be deposited in advance through a bank draft issued by a nationalized bank drawn in the name of Uttarakhand Forest Resource Management Society payable at Dehradun.
8. The Firm has to submit original pay order/demand draft against EMD, Tender document fees, technical bid form, and affidavit of no black-listing till 3:00 PM of the submission date, Uttarakhand Forest Resource Management Project (JICA), 24, IT Park, Sahasradhara Road,

Dehradun Uttarakhand, through speed post or courier otherwise their bid will not be considered. **The Firm(s) participating in the e-tender process must submit samples of polythene bags for each size and gauge along with technical bid. The samples of polythene bags submitted by all prospective participating Firms will be scrutinized/examined by a Committee constituted for this purpose. Financial Bid of only those firm will be opened whose samples are found to be as per the specifications and of desired quality and recommended by the Committee.**

9. GUIDE LINES REGARDING PARTICIPATION IN E-Tendering:

- a) **PORTAL REGISTRATION:** The firm intending to participate in the bid is required to register in the portal using his/ her active personal/ official email ID as his/ her Login ID and attach his/ her valid digital signature certificate(DSC) to his/ her unique Login ID. He/ She will enter relevant information as asked for about the bidder/ firms. This is a onetime activity for registering in the portal.
- b) **LOGIN TO THE PORTAL:** The firm is required to type his/ her Log-In ID and password. The system will again ask to select DSC and confirm it with the password of DSC as a second stage authentication. For each Login, a user's DSC will be validated against its date of validity and also against the Certification Revocation List (CRL) of respective CA stored in system database. The system checks the unique Login ID, password & DSC combination and authentication the login process for use of the portal.
- c) **DOWNLOADING OF BID:** The Firm can download the tender of his choice and save it in his system to undertake necessary preparatory work off-line and upload the complete tender at his convenience before the closing date and time of submission.
- d) **PAYMENT OF EMD/ BID SECURITY AND COST OF BID DOCUMENTS:** The Firm shall furnish, as part of his Bid, a Bid Security (Earnest Money Deposit) for the amount mentioned under NIT. The bidder shall scan all the written/printed pages of the Bid Security (EMD) and upload the same in portable document format (PDF) to the system in designated place of the technical bid. Furnishing scanned copy of such documents is mandatory otherwise his/ her bid shall be declared as non-responsive and will be rejected.
- e) The Demand Draft/Banker's Pay Order in respect of EMD/Bid Security and Cost of Tender are to be scanned and uploaded in PDF format along with the bid.
- f) The firm shall provide the cost of bid and the Bid security in sealed cover superscripting the name of the work/ supply for which the instruments are intended and the Officer Inviting the Bid.
- g) The original Demand Draft/Banker's Pay Order towards EMD & Tender cost respectively along with samples of polythene bags for each size and gauge shall be physically produced before the officer inviting the Bid or the concerned authorized officer of the department by Registered Post/ Speed Post or any other delivery system up to 3.00 pm on the day of bid closing.
- h) Officer inviting the Tender or other concerned officer authorized to receive the original Bid Security/ EMD, Bid Cost and samples of polythene bags shall not be responsible for any postal delay and/ or non-receipt of the original copy of the Bid Security on or

before specified date and time. Non-submission of Bid Security, Bid Cost and samples of polythene bags within the designated period will be sufficient reason to declare the bid as nonresponsive and liable to rejection.

10. SUBMISSION OF BID:

- I.** The Firm must carefully go through the tender conditions and prepare the required documents accordingly.
- II.** The Protected Bill of Quantities (BOQ) uploaded by officer inviting the Tender is the authentic BOQ. Any alteration/deletion/ manipulation in BOQ shall lead to rejection of the Bid.
- III.** The Firm shall upload the scanned copy/copies of document in support of eligibility criteria and qualification information in prescribed format in PDF to the portal of Technical Bid.
- IV.** The Firm shall write his name in the space provided in the specified location in the Protected Bill of Quantities (BOQ) published by the Officer Inviting Tender. The Firm shall type rates in figure only in rate column of respective items without leaving any blank cell in the rate column.
- V.** The Firm shall log on to the portal with his/ her DSC and move to the desired tender for uploading the documents in appropriate place one by one simultaneously checking the documents.
- VI.** Bids cannot be submitted after due date and time. The Bids once submitted cannot be viewed, retrieved or corrected. The Firm should ensure the correctness of the bid prior to uploading and take printout of the system generated summary of submission to confirm successful uploading of bid. The bids cannot be opened even by the OIT/ Opener before the due date & time of opening.
- VII.** Each process in the e-Procurement is time stamped and the system detects the time of log in of each user including the Firm.
- VIII.** The Firm should ensure clarity/ legibility of the document updated by them to the portal.
- IX.** The system shall require all the mandatory forms and fields filled up by the firms during the process of submission of the bid/ tender.
- X.** The Firm should check the system generated confirmation statement on the status of the submission.
- XI.** The Firm should upload sufficiently ahead of the bid closure time to avoid traffic rush and failure in the network. The Tender Inviting Officer is not responsible for any failure malfunction, or breakdown of the electronic system used during the e-procurement process.
- XII.** The Firms required to upload documents and Bill of Quantities duly filled in. It is assumed that the bidder has referred all the documents uploaded by the Officer Inviting the Bid.
- XIII.** Seeking any revision of rates or backing out of the bid claiming for not having referred to any or all the documents provided in the Bid by the Officer Inviting the Bid will be constructed as an effort to disrupt the bidding process and in such cases the Bid Security shall be forfeited.

XIV. The Firm will not be able to submit his bid after expiry of the date & time of submission of Bid (server time). The date & time of Bid Submission shall remain unaltered even if the specified date of submission of bids declared as a holiday for the Officer Inviting the Bid.

11. SECURITY OF BID SUBMISSION:

- a) All bids uploaded by the Firm to the portal will be encrypted.
- b) The encrypted bid can only be decrypted/ opened by the authorized openers after the due date & time.

12. RESUBMISSION AND WITHDRAWAL OF BIDS:

Resubmission of bid the Firms for any number of times before the final date and time of submission are allowed.

- a) Resubmission of bid shall require uploading of all documents including price bid afresh as permitted by the site.
- b) Bid submitted after the predefined times of receipt will not be considered, which is inbuilt in the system.
- c) The Firm should avoid submission of bid at the last moment to avoid system failure or malfunction of internet or traffic or power failure etc.
- d) The Firm can withdraw his bid before the closure date & time of receipt of the bid by uploading scanned copy of a letter addressing to the Officer Inviting Tender citing reasons for withdrawal. Bids once submitted not be allowed to withdraw after the closing date & time.

13. OPENING OF THE BID:

- a) Bid opening date & time is specified during tender creation or can be extended through corrigendum. Bids cannot be opened before the specified date & time.
- b) All bid openers have to log on to the portal to decrypt the bid submitted by the Firms.
- c) In the event of the specified date of bid opening being declared a holiday for the Officer Inviting the Bid, the bids will be opened at the appointed time on the next working day.
- d) In case bids are invited for more than one package the order for opening of the “Bid” shall be that in which they appear in the “Invitation for Bid”.
- e) During bid opening the covers containing original financial instruments towards Cost of Bid Security in the form specified in the NIT/ ITT valid for the period stated in the bid, received within the specified date and time shall be opened and declared. The OIT/Opener shall continue opening of other documents if he/she is satisfied about the appropriateness of the Cost of Bid and Bid Security.

14. EVALUATION OF BIDS:

- a) All the opened bids shall be downloaded and printed for taking up evaluation. The OIT/Openers shall sign on each page of the documents downloaded and furnish a certificate that the documents as available in the portal for the tender have been downloaded.

- b) The OIT/Evaluators shall take up evaluation of bids with respect to the qualification information and other information furnished subject to confirmation of the Bid Security, the issuing institutions.
- c) After receipt of confirmation of the Bid Security, the bidder may be asked in writing to clarify on the document provided in the Technical Bid, if necessary, with respect to any doubts or illegible documents. The Officer Inviting Tender may ask for any other document of historical nature during technical evaluation of the tender or latter if necessary. Provided, in all such cases, furnishing of any documents in no way alters the Firm's Price Bid. Non-submission of legible documents may render the bid non-responsive.
- d) The Firms will respond in not more than two days of issue of the clarification letter, failing which the bid of the Firm will be evaluated on its own merit.
- e) Technical evaluation of all bids shall be carried out as per information furnished by bidders. But evaluation of Bids does not exonerate Firms from checking their original documents at later date. If the Firm is found to have misled the evaluation through wrong information, action as per relevant clause of NIT/ITT shall be taken against the Firms.
- f) The OIT/Evaluators will evaluate bids and finalize list of responsive Firms.
- g) The Financial bids of only technically qualified Firms during technical evaluation of bids shall be opened on the due date of opening. The OIT/Openers shall log on to the system in sequence and open the financial bids.
- h) The Financial Bid will be opened on the notified date & time in the presence of Firms or their authorized representative who wish to be present.
- i) The qualified Firm's name, bid prices, item wise rates, total amount of each item in case of item rate and percentage above or less in case of percentage rate tenders will be announced.

Procurement Officer-Openers shall sign on each page of the downloaded BOQ and the Comparative Statement and furnish a certificate to that respect.

Chief Project Director

Uttarakhand Forest Resource Management Project,
Uttarakhand, Dehradun.

Tender Document for Supply of Polythene Bags to be used in Forest Nurseries

TERMS & CONDITIONS OF THE TENDER

1. GENERAL

- I.** The response to the present tender will be submitted by way of two stage bidding process. The technical details with the relevant information/ documents/ acceptance of all terms and conditions strictly as described in this tender document should be submitted online.
- II.** Tender should strictly conform to the specifications. Tenders not conforming to the specifications will be rejected summarily.
- III.** Any incomplete or ambiguous terms/conditions/quotes will disqualify the offer.
- IV.** Chief Project Director reserves the right to accept/reject any or all tenders without assigning any reasons therefore.
- V.** Any set of terms and conditions from the Firms are not acceptable to the Department.
- VI.** Chief Project Director reserves the right to stop the tender process at any stage and go in for fresh tendering without assigning any reasons.
- VII.** **The L1 rates finalized in the tender will be valid for 1 Year and L1 Firm is bound to execute the orders placed at L1 rates during the currency of the tender.**
- VIII.** **The Department reserves the right to impose and recover penalty from the Firms who violate the terms & conditions of the tender including refusal to execute the order placed on them for any reasons.**
- IX.** **The Firm(s) who do not qualify in the technical bid will not be considered for financial bid opening.**

Should you require any further clarification, please get in touch with the following officers of this Department within seven days of tender notification date, after which no such communication will be entertained:

**Office of the Chief Project Director,
Uttarakhand Forest Resource Management Project (JICA).**

Phone: 0135-2608576

E-mail: cpdufrmp@gmail.com

2. INSTRUCTIONS TO THE FIRMS:

I) **NAME OF WORK:** Supply of polythene bags to be used in forest nurseries from original manufacturers of polythene bags for **Uttarakhand Forest Resource Management (JICA) Project, Uttarakhand (FOR destination Rishikesh and Ramnagar in Uttarakhand)**

II) Please read the terms & conditions governing the tender carefully.

III) Please fill in the relevant information in the blanks provided.

IV) Please sign-in full by the Authorized Signatory(ies) with Company Seal in all the relevant Annexures and return the complete set in sealed cover.

V) Please also note that:

- a) The Department reserves the right to cancel the tender without quoting any reason.
- b) No consideration will be given to tenders received after the time stipulated above and no extension of time will be permitted for submission of tender.
- c) The Firm will submit tender after carefully examining the document/ conditions and the items covered under the tender.
- d) Tenders not fulfilling any or all of the conditions prescribed or which are incomplete are liable to be rejected.
- e) No amount should be quoted as charges during stipulated supply period. Violation of these instructions would entail disqualification.
- f) **All prices should be quoted FOR destination inclusive of all taxes GST, packing & forwarding, transportation, insurance, handling and any other cost etc.,** Tenders offering any discounts will be disqualified.
- g) During the validity period of tender quotes, any upward change in the exchange rate/any other duties are to be borne by the Firm.
- h) No price escalation adjustment or any other escalation will be payable.
- j) Canvassing in connection with tenders is strictly prohibited and tenders submitted by Firm who resort to canvassing are liable to be rejected.
- k) **Tenders received through e-tendering process will only be accepted.**
- l) Unconditional confirmation if required from the lowest tender that they agree to supply the items covered under the tender at the finalized rate

must be furnished by 4.00 P.M. of the succeeding day on which commercial quotes are finalized.

3. CONDITIONS GOVERNING THE TENDER:

- I. **Signature:** The authorized person(s) should sign the Tender Document and related Annexures only. A copy of the letter issued by competent authority authorizing the person(s) to sign on behalf of the company should be enclosed.
- II. The successful bidder Firm shall enter into a legally binding agreement with PMU, UFRMP on a non-judicial stamp paper of Rs 100/- only. Security deposit in the form of a bank draft/pay order of a nationalized bank in the name of Uttarakhand Forest Resource Management Society payable at Dehradun of an amount not less than 10% of the value of the work order shall be submitted by the Firm.
- III. Successful Firm shall supply the first consignment of polythene bags as per the directions given in the work order within 15 days of receipt of the work order at Rishikesh and Ramnagar (Uttarakhand). Polythene bags which are not as per the specifications and the sample given by the firm shall not be accepted. In such cases and in case of delay in delivery of the consignment the work order may be cancelled and security deposit shall be forfeited.
- IV. After the successful bidder Firm supplies the consignment as per work order, the polythene bags shall be inspected to ascertain the quantity/number/quantity of the bags and after the consignment is found satisfactory, payment to the firm shall be made through RTGS. Deduction of all taxes, duties etc. that are to be deducted at source shall be made while releasing payment to the Firm.
- V. If at any stage the consignment is found to be of low quality or not as per the specification mentioned herein, the Security Deposit of the firm shall be forfeited and action may also be initiated to get the firm black listed.
- VI. In case of any dispute, the Judicial jurisdiction shall be Dehradun (Uttarakhand).

4. Delivery:

- I. The first consignment of polythene bags at Rishikesh and Ramnagar (Uttarakhand) should be delivered within 15 days from the date of placing the letter of Intent/Purchase order. In case any firm awarded the contract is unable to deliver polythene bags by the stipulated delivery date, Department may charge a **penalty of 0.5%** of order value for every week of delay, subject to a **maximum of 5%** of the order value or will cancel the purchase order. The amount of penalty so calculated shall be deducted at the time of making payment. In the event of cancellation of the order, the firm shall not be entitled to any compensation. Time shall be the essence of the contract.
- II. The Department reserves full right to take any action as it deems fit in case the firm does not make delivery by the stipulated delivery dates including invoking of the EMD held with the Department.

5. **Firm not to make any alteration in document:** No alterations, which are made, by the firm in the specifications or probable quantities accompanying this notice shall be recognized, and if any such alterations are made, the tender shall be invalid. Any tender, who purports to alter, vary or omit any of the conditions herein, is liable to be rejected.
6. **Firm to gather all information for/bear cost for submitting tenders:**
 - I. The Firm must obtain for himself on his own responsibility and at his own expenses all the information necessary including risks, contingencies and other circumstances to enable the Firm to prepare a proper tender and to enter into a contract with the Department.
 - II. The Firm should also bear all the expenses in connection with the preparation and submission of tender.
 - III. The Firm whose tender is accepted shall not be entitled to make any claim for increase in the rates quoted and accepted.
7. **Tender to be complete, adequate and cover all taxes, contingent costs including insurance:** - The tender must be complete in itself, properly worked out to cover all the obligations of the Firm under the contract and all matters and things necessary for the proper completion of the work, and the rates quoted therein must be correct and sufficient to cover the Firm's costs, overheads and profits etc., completely for the individual items of work including cost for all necessary materials and labor, taxes, excise or any other such tax or duty levied by Govt., Central or State or Local Authority as on the date of submitting tenders, if and as applicable, insurance against loss or damage by fire, theft or other usual risks during transit, and till the work is completed at site and handed over to the branch/office in all respects according to the true meaning and intent of the contract.
8. **Quoted rates not subject to escalation:** The rates should not be subject to any escalation in prices of components, basic material, exchange rate, taxes, duties, railway/freight and the like, labor rates, octroi (where applicable) etc.
9. The rate should be firm for a period of one year from the date of opening of tender.
10. **Rights of Department:**
 - i) The Department does not bind itself to accept the lowest quote and reserves the right to reject any or all the quotes received, without assigning any reason therefor.
 - ii) While placing the Work Order, the Department further reserves the right to delete or reduce any item without assigning any reason therefor.
11. **Assigning Work:** The work or any part of it should not be transferred, assigned or sub-let without the written consent of the Department.

12. Other agencies at work: The Firm shall be required to co-operate and work in coordination with and afford reasonable facilities for such other agencies/specialists as are/may be employed by the Department on other works/sub-works in connection with the project/scheme of which this work forms part and in this connection it shall be deemed that the firm has prior to submitting the tender inspected the premises and taken all circumstances into consideration.

13. Acceptance Testing (At the discretion of the Department):

- I. Inspection/Acceptance if required test may be carried out by the Department at Dehradun or any other designated place to its satisfaction.
- II. The Inspection/Acceptance Test shall be designed by the department and conducted by the Department's officials/or any other agency to their satisfaction. The Firm shall provide/extend necessary assistance to the Department in the conduct of the acceptance tests/inspection.
- III. To ascertain that the Firm is the original manufacturer of the polythene bags and not a mere supplier, the premises and factory/work place of the Firm may be physically visited by a team constituted for this purpose.

14. PAYMENT TERMS:

After the successful bidder Firm supplies the consignment as per work order, the polythene bags shall be inspected to ascertain the quantity/number/quantity of the bags and after the consignment is found satisfactory, payment to the Firm shall be made through RTGS. Deduction of all taxes, duties etc. that are to be deducted at source shall be made while releasing payment to the Firm.

15. Earnest Money Deposit: The Firm shall have to deposit with the Department an amount Rs. 2,00,000.00 (Two Lakh only) as Earnest Money Deposit along with the Technical Bid. The deposit so collected will be refunded to all the bidders except L1 Firm upon finalization of the Tender. The deposit will be refunded to the L1 Firm only after supply of the goods. Security deposit in the form of a bank draft/pay order of a nationalized bank in the name of Uttarakhand Forest Resource Management Society payable at Dehradun of an amount not less than 10% of the value of the work order shall be submitted by the Firm.

Technical Bid Form

I. Name of Firm:

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II. Registered Address:

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III. Phone No:

IV. E-mail id:

V. GST No:

VI. PAN No:

VII. Details of Tender Document cost:

a) Draft/ Pay order No:Date:

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b) Amount Rs:

c) Name of Bank & Branch:

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VIII. Details of Earnest Money Deposit:

a) Draft/ Pay order No: Date:

b) Amount Rs:

c) Name of Bank & Branch:

IX. Notary Affidavit of the fact that firm is not in legal dispute with any Government department and not blacklisted/banned by any Government agency.

X. Samples of polythene bags as per following specification to be sent by registered parcel/courier by 29th December 2017 at 3:00 P.M.:

Size	Gauge	Perforation	Nos. of bags to be submitted as sample	Approximately No. of bags in 1 Kg
305cm X 23cm (12" x 9")	300	16 holes of 6mm dia	10	*to be filled by bidder
23cm X 15cm (9" x 6")	250	12 holes of 6mm dia	10	*to be filled by bidder
20.3cm X 13cm (8" x 5")	200	8 holes of 6mm dia	10	*to be filled by bidder

XI. Other documents as per tender if any:

Signature of Firm / Bidder with Seal

Financial Bid**Format of Bill of Quantities (BOQ)**

Format of BOQ for Supply of Polythene bags are as follows:

Sl. No.	Description of Work/Item	No. of Qty	Unit	Estimated rate
1.01	Size: 305cm X 23cm (12" x 9") Gauge: 300 Perforation: 16 holes of 6mm dia Remarks: 1) Polythene bags must be made from virgin granules. 2) Bags are to be perforated and gusseted. 3) Bags are to be black 4) Number of bags may increase or decrease.	1000000		
1.02	Size: 23cm X 15cm (9" x 6") Gauge: 250 Perforation: 12 holes of 6mm dia Remarks: 1) Polythene bags must be made from virgin granules. 2) Bags are to be perforated and gusseted. 3) Bags are to be black 4) Number of bags may increase or decrease.	2000000		
1.03	Size: 20.3cm X 13cm (8" x 5") Gauge: 200 Perforation: 08 holes of 6mm dia Remarks: 1) Polythene bags must be made from virgin granules. 2) Bags are to be perforated and gusseted. 3) Bags are to be black 4) Number of bags may increase or decrease.	2000000		

Note: All prices should be quoted FOR destination inclusive of all taxes and contingent cost including GST, packing & forwarding, transportation, insurance, handling and installation etc.

The size, approximate number and other details of the polythene bags to be supplied

The size, approximate number and other details of the polythene bags to be supplied are as below: -

Size	Gauge	Perforation	Approximate Number (in lakh)	Remarks
305cm X 23cm (12" x 9")	300	16 holes of 6mm dia	10	1) Polythene bags must be made from virgin granules. 2) Bags are to be perforated and gusseted. 3) Bags are to be black 4) Number of bags may increase or decrease.
23cm X 15cm (9" x 6")	250	12 holes of 6mm dia	20	
20.3cm X 13cm (8" x 5")	200	8 holes of 6mm dia	20	